

The Wolverhampton Pound Select Committee - Action Plan

Recommendation	Comments from Scrutiny, Cabinet and Council	Proposed Action Owner	Timescales	Progress
Recommendation 1: That the Council enter dialogue with the University in relation to identifying any students nearing the end of their studies who may be interested in a role in procurement.	TBD	Head of Procurement	For discussion and agreement at Cabinet	TBD
Recommendation 2: That opportunities be considered in relation to engaging with partners to utilise their skills and resources in areas such as procurement to help deliver major capital schemes.	TBD	Director of Regeneration Director of Communications and External Relations	For discussion and agreement at Cabinet	TBD
Recommendation 3: That the Council enter dialogue with the University, College and other local providers, in relation to providing the Chartered Institute of Procurement and Supply Diploma qualification.	TBD	Head of Procurement	For discussion and agreement at Cabinet	TBD

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<p>Recommendation 4: That the Council investigate using market forces supplements in the short term to recruit to the more senior posts whilst at the same time ensuring that clear succession planning is in place by continuing to develop our own staff through the apprentice and procurement buyers posts and the Diploma</p>	TBD	Head of Procurement	For discussion and agreement at Cabinet	TBD
<p>Recommendation 5: That a clause be added when a qualification is undertaken and funded by the council, that should the employee leave within a certain amount of time after studying, that all or part of the fee for the course be reimbursed.</p>	TBD	Chief Operating Officer	For discussion and agreement at Cabinet	TBD
<p>Recommendation 6: That when advertising for procurement roles, the Council go beyond the normal compensation package to also highlight the less tangible elements that make working for the City of Wolverhampton Council special and to use the website to really highlight and promote this.</p>	TBD	Head of Procurement	For discussion and agreement at Cabinet	TBD

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<p>Recommendation 7: That to provide coordination and consistency of approach across all departments, that resources for the Wolverhampton Pound initiative are reviewed by officers, and that additional capacity is identified to ensure delivery against this key priority.</p>	TBD	Chief Operating Officer Director of Finance Director of Strategy	For discussion and agreement at Cabinet	TBD
<p>Recommendation 8: That the Procurement Pipeline be kept under review and monitored on a regular basis through the relevant scrutiny panels.</p>	TBD	Director of Finance Head of Procurement	For discussion and agreement at Cabinet	TBD
<p>Recommendation 9: That when the Pipeline is published, at least three upcoming contracts be identified to be used as pilots for the new approaches to procurement and the Wolverhampton Pound and that a report in relation to these and the ongoing management of the contracts be monitored through the scrutiny process.</p>	TBD	Director of Finance Head of Procurement Head of Commercial	For discussion and agreement at Cabinet	TBD

Recommendation	Comments from Scrutiny, Cabinet and Council	Proposed Action Owner	Timescales	Progress
<p>Recommendation 10: That any social value and ethical priorities relating to procurement link to the Our City:Our Plan and that there be a refresh of the council social value strategy.</p>	TBD	Director of Strategy Head of Policy and Strategy Director of Finance Head of Commercial	For discussion and agreement at Cabinet	TBD
<p>Recommendation 11: That a working group be set up to investigate and balance areas of risk in relation to the procurement process and where processes might be streamlined and areas such as liability insurance reduced. The working group should include representatives from legal, procurement, audit and risk and governance.</p>	TBD	Chief Operating Officer	For discussion and agreement at Cabinet	TBD
<p>Recommendation 12: That a structured and consistent approach is developed in relation to co-production and early market engagement.</p>	TBD	Director of Finance Head of Procurement	For discussion and agreement at Cabinet	TBD

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<p>Recommendation 13: That there be mandatory training for all contract managers included as part of their induction process.</p>	TBD	Head of Commercial	For discussion and agreement at Cabinet	TBD
<p>Recommendation 14: That moving forward, training be developed in house in relation to procurement and contract management and include reference to the Our City: Our Plan, Vision 2030, the Wolverhampton Pound, Relighting our City and the Social Value Framework.</p>	TBD	Head of Commercial	For discussion and agreement at Cabinet	TBD
<p>Recommendation 15: That regular reports be provided to the Our Council Scrutiny Panel to include:</p> <ul style="list-style-type: none"> • how and where social value is being achieved and measured • figures in relation to how we are retaining increased economic wealth • information on new job creation • how we are ensuring value for money throughout the procurement and contract management process • updates on training for contract and service managers • successes to be celebrated. 	TBD	Chief Operating Officer Director of Strategy Director of Finance Director of Regeneration	For discussion and agreement at Cabinet	TBD

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Recommendation 16: That a single point of contact for the procurement processes and contract management processes be identified.	TBD	Director of Finance Head of Procurement	For discussion and agreement at Cabinet	TBD
Recommendation 17: That existing application and bureaucratic processes be assessed and where possible, streamlined.	TBD	Chief Operating Officer Director of Finance	For discussion and agreement at Cabinet	TBD
Recommendation 18: That visible leadership be used to promote the Wolverhampton Pound at both councillor level and officer level and that a champion from both areas be appointed to raise awareness and champion the work being done. These champions will provide visible leadership at the highest levels and help to raise the profile of the Wolverhampton Pound to local businesses, the VCS and our communities.	TBD	Chief Operating Officer	For discussion and agreement at Cabinet	TBD
Recommendation 19: That regular reports in relation to the work of the VCS be provided to Scrutiny Board or the All-Councillor briefings to help to raise awareness and support for the organisations.	TBD	Deputy Chief Executive Place Based Manager	For discussion and agreement at Cabinet	TBD

Recommendation	Comments from Scrutiny, Cabinet and Council	Proposed Action Owner	Timescales	Progress
Recommendation 20: That consideration be given as to whether the VCS might have a place on the Anchor Network and that if this is not possible, that processes be put in place to ensure that the VCS is regularly and routinely consulted by the Network.	TBD	Deputy Chief Executive Director of Strategy Anchor Network	For discussion and agreement at Cabinet	TBD